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House of Representatives, U. S.

Committee on House Administration

Washington, D. C.

DD/S

56-0755

SUBCOMMITTEE TO INVESTIGATE FEDERAL PRINTING

March 1, 1956

Mr. Allen W. Dulles, Director
 Central Intelligence Agency
 Washington 25, D. C.

Dear Mr. Dulles:

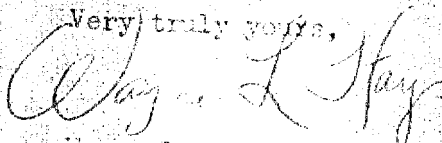
The above named subcommittee, of which I am chairman, is conducting a study, as provided by H. Res. 262, 84th Congress, to "conduct a full investigation and study of the operations of federally operated printing services * * * and Government paperwork, in general."

Members of Congress have made their views known to me with respect to the increase in time-consuming and annoying paperwork required of their constituents. They have expressed hope of obtaining relief in line with recommendations set forth by the Hoover Commission Report to Congress on Paperwork Management.

Information as to what the Central Intelligence Agency has done, or is doing, in furtherance of the objectives of the Hoover Commission in this respect will be of great assistance to the subcommittee in its inquiry. Our interest in paperwork management is concerned with the overall forms management program of the agency. This includes review for essentiality, consideration of functional use, design, printing, and distribution.

Would you kindly supply the above information by letter, addressed to the office of the subcommittee, Room G - 53, The Capitol, by March 15, 1956. The subcommittee is most desirous of furnishing all possible assistance in gathering data necessary to the successful conclusion of its study. To this end, it is requested that your reply include the name and title of the appropriate member of your staff who can supply additional or clarifying matter if needed. Mr. John F. Haley, staff director, who can be reached on Code 190, ext. 1495, will receive any inquiries pursuant to this request.

Very truly yours,



Wayne L. Hays
 Chairman

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